

**Fully
Funded
Courses
available**
See inside for
further details

Online Course Guide 2026

PART OF





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Unlock your potential with NCG Online

Flexible learning. Real ambition. Brighter futures.

At NCG Online, we believe learning has the power to transform lives. Whether you want to progress in your career, change direction or invest in your future, our online courses are designed to help you achieve more – with the flexibility to learn in a way that works for you.

Our 26/27 Online Learning Course Guide brings together a wide range of nationally recognised Level 2 and Level 3 qualifications for adults aged 19+, opening opportunities to build confidence, develop in-demand skills and take meaningful steps towards your personal and professional goals.

With NCG Online, learning fits around your life – not the other way round. Our high-quality online and blended learning, flexible start dates and expert support make it possible to study wherever you are, balancing learning with work, family and everyday commitments.

You will be supported every step of the way by a dedicated Personal Tutor, with personalised guidance, expert feedback and carefully designed learning materials to help you stay motivated, succeed in your studies and move confidently towards your next goal.

From Business to Counselling, Digital Skills, Health and Care, this guide showcases courses that can help you take the next step. Many are fully funded*, making it even easier to invest in yourself and your future.

Wherever you are starting from, NCG Online can help you turn ambition into achievement. If you are ready to gain a recognised qualification, build the skills employers value and take confident steps towards a brighter future, now is the time to begin.

Wishing you every success on your learning journey,

Debbie Fennell
Director of Commercial Education, NCG Online



*Courses may be fully funded if you are unemployed, receiving benefits, or on a low income. Learners should have a good standard of English to successfully complete their chosen course. For further information about course fees and funding, please see **page 17** or contact the NCG Online Learning on **01695 52443** or **distancelearning@westlancs.ac.uk**.

**Your
course
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Funded***

See page 17 for more
information

Business & Management Testimonial



Abby
**L2 Certificate in Digital
Promotion for Business**

"I wanted to upskill and expand my knowledge of marketing. I saw this course as a great starting point to build a solid foundation in marketing and digital promotion, with the aim of supporting a potential change in role. The course content was comprehensive, easy to understand and filled with helpful analogies and case studies that allowed me to develop my understanding beyond the theory.

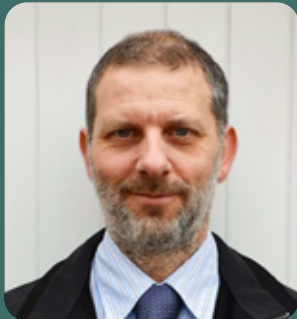
Nick was a brilliant tutor, always supportive and approachable, providing guidance when needed and offering valuable feedback after each submission. Since completing the course, I have successfully moved into a marketing role and progressed onto a higher-level qualification. In both my new role and my ongoing studies, I have come across topics that were introduced during the Level 2 course, so it has been incredibly beneficial to already have that knowledge and understanding rather than encountering it for the first time."

Business & Management

Course	Course Description	Start Date	Duration	Fee*	Delivery
Creating a Business Start-Up Level 2 Certificate	Explore business ideas and learn how to develop and progress your business plan so you fully understand your target market. The course will also teach you about marketing your business and the important legal, financial requirements you have to follow.	Flexible	12 wks	Fully Funded*	Online
Equality and Diversity Level 2 Certificate	If you want to learn about equality and diversity in different contexts, the Equality and Diversity Level 2 online course will give you a great understanding of the different issues affecting equality and diversity in society today. You will gain an insight into the wide-ranging legislation that is needed to create a workplace centred on fairness, dignity and respect.	Flexible	12 wks	Fully Funded*	Online
Information, Advice or Guidance Level 2 Certificate	Our course in Information, Advice or Guidance Level 2 will teach you how to offer clear and accurate information, advice or guidance and knowing what can be shared legally and professionally can greatly improve outcomes for a business. There are some fundamental rules for successful information sharing and ensuring staff are aware of these is key.	Flexible	12 wks	Fully Funded*	Online
Lean Organisation Management Techniques Level 2 Certificate	This course will help you to understand the concept of a lean environment and its benefits, as well as how to implement a productivity needs analysis and develop an understanding of what makes an effective team.	Flexible	12 wks	Fully Funded*	Online
Principles of Business Administration Level 2 Certificate	Gain knowledge to work in a range of different environments in a business admin role. Whether you would like to brush up on your skills or pick up some new ones, this course will give you the knowledge you need to provide high-quality support to the business you work for.	Flexible	12 wks	Fully Funded*	Online
Principles of Team Leading Level 2 Certificate	This qualification will teach you the principles of team leading, how to use different styles of leadership to enhance your team's performance and how to motivate team members to get the best out of them. You'll learn how to manage conflict within teams, how to handle dissatisfied customers and how to be the best mentor possible.	Flexible	12 wks	Fully Funded*	Online
Understanding Business Improvement Techniques Level 2 Certificate	Our online Level 2 certificate in Understanding Business Improvement Techniques will help you to develop effective team working practices alongside principles and techniques that support workplace organisations. You will learn how continuous improvement techniques such as Kaizen can be applied for a boost in productivity, effectiveness, safety and waste reduction, and how businesses use it to gain that all-important competitive edge.	Flexible	12 wks	Fully Funded*	Online
Understanding Mental Health First Aid Mental and Health Advocacy in the Workplace Level 2 Certificate	This Level 2 qualification helps to increase the understanding of mental health of staff at all levels builds a culture of care and support. It is important that employers are transparent and open about mental health issues and this qualification builds an understanding of mental health problems and the support available to colleagues. Increasing the understanding of mental health of staff at all levels builds a culture of care and support.	Flexible	12 wks	Fully Funded*	Online
Understanding Safeguarding & Prevent Level 2 Certificate	The purpose of this qualification is to support anyone who is responsible for the safeguarding of people and for helping to prevent radicalisation. This course also provides students with an understanding of recognising the signs of abuse, how to reduce the risk of radicalisation, as well as the potential consequences of illegal online activity.	Flexible	12 wks	Fully Funded*	Online

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Early Years Education Testimonial



Gavin
L2 Certificate in Understanding Children and Young People's Mental Health

"The course content allowed me to process information methodically in manageable sections and at a pace that suited my learning style. My tutor was excellent, providing support while also allowing me complete autonomy over my learning and assessments.

The feedback I received was relevant, interesting and helped to develop my understanding, while also suggesting further research and ideas that I could explore if I wished. I found all the resources useful and, by the time I completed the course, I felt my confidence and personal development had grown significantly. The experience has encouraged me to progress onto a higher-level course in the future."

Your course maybe Fully Funded*

See page 17 for more information

Caring For Children & Young People

Course	Course Description	Start Date	Duration	Fee*	Delivery
Introducing Caring for Children and Young People Level 2 Certificate	Learn the strategies and procedures used to protect young people from abuse and exploitive behaviour, and ensure their safety.	Flexible	12 wks	Fully Funded*	Online
Principles of Working with Individuals with Learning Disabilities Level 2 Certificate	This qualification is ideal for you if you're working within healthcare or social care but may also be useful if you're working in education or a housing support role. The course aims to help you develop your underpinning knowledge and understanding to support your role working with people with learning disabilities. You will explore the principles of safeguarding and positive risk taking and gain awareness of the autistic spectrum.	Flexible	12 wks	Fully Funded*	Online
Understanding Autism Level 2 Certificate	If you work with autistic people, or if someone you know is autistic, this course is a great way to increase your knowledge about the condition. You will learn about autism and how it can affect the ways people communicate, interact and process information, plus how to support autistic people to live healthy, fulfilled lives.	Flexible	12 wks	Fully Funded*	Online
Understanding Behaviour that Challenges Level 2 Certificate	Learn about what 'behaviour that challenges' means, why some people display this behaviour and the impact it can have. This course will also give you insight into how to support positive behaviour, the importance of communication and how to manage challenging behaviour.	Flexible	12 wks	Fully Funded*	Online
Understanding Children and Young People's Mental Health Level 2 Certificate	Mental health problems affect around 1 in 10 children and young people. These issues include depression, anxiety and conduct disorder and can often be a direct response to occurrences in their lives. This course offers allows you to gain a good understanding of the concepts, risk factors and impact of mental health.	Flexible	12 wks	Fully Funded*	Online
Understanding Specific Learning Difficulties Level 2 Certificate	Learn about a range of specific learning difficulties, including ADHD, dyslexia and dyscalculia. This course is great for people working in a variety of sectors, such as healthcare, social care and education.	Flexible	12 wks	Fully Funded*	Online

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Counselling

Course	Course Description	Start Date	Duration	Fee*	Delivery
Counselling Level 2 Certificate	If you're interested in supporting people to improve their personal well-being, this course will provide you with the correct understanding, knowledge and skills to do that. You'll learn about core counselling skills and how to use them in a counselling relationship.	Flexible	12 wks	Fully Funded*	Online
Counselling Level 3 Diploma (NCFE)	This qualification is designed for learners interested in using counselling skills as part of their functional role in a wide range of sector areas, or looking to progress towards accredited counsellor status with one of the counselling professional accrediting bodies.	Flexible	26 wks	Fully Funded*	Online
Level 2 Certificate in the Principles of End of Life Care	Develop an understanding of end of life care, including care planning, managing pain and discomfort, supporting individuals with dementia, and helping people through loss and grief. It is suitable for those working in, or looking to enter, the health and social care sector.	Flexible	12 wks	Fully Funded*	Online
Level 3 Certificate in the Principles of End of Life Care	Enhance your knowledge of end of life care practice, including communication, care planning, the final stages of life, bereavement support, and meeting individuals' social, emotional, spiritual, and family needs. It is ideal for health and social care professionals looking to strengthen their knowledge and practice.	Flexible	16 wks	Fully Funded*	Online

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Digital Testimonial

Eesaa
L2 Certificate in Principles of Cyber Security

"I was unemployed for almost two years when I came across this course. I knew I wanted to work in cyber security because it was my dream job, so I decided to go for it. Honestly, the experience was amazing, and I learnt so much, so thank you for taking me on and accepting me. My goal is to secure a good IT role first, as most junior cyber security analyst positions require at least two to three years of IT experience, so that's the path I'm working towards. The course helped me tremendously, and I learnt a lot of new skills and knowledge. My tutor was amazing, always helping and supporting me wherever she could. I'm really excited about receiving my certificate and starting a career in an IT role. The learning also helped me overcome personal challenges, as I had been out of education for almost two years. It was great to start studying again, refresh my mind, and get back into the habit of learning."

Digital Skills

Course	Course Description	Start Date	Duration	Fee*	Delivery
Cyber Security Level 2 Certificate	This online course is a key starting point for anyone looking to begin their career in cyber security.	Flexible	12 wks	Fully Funded*	Online
Level 3 Certificate in Cyber Security Practices	Gain an understanding of key cyber security concepts, including cyber threats, vulnerability testing, incident response, legislation, and ethical practice. This qualification develops the knowledge and professional skills needed to help protect organisations, systems, and data, while supporting progression into employment or further study.	Flexible	16 wks	Fully Funded*	Online
Level 2 Certificate in Understanding Coding	Build a foundation in coding by exploring key terminology, design principles, coding processes, and the role of communication and project management in software development. This qualification supports progression into further digital study and IT-related careers.	Flexible	12 wks	Fully Funded*	Online
Level 3 Certificate in Coding Practices	Develop practical coding knowledge and skills through learning about the planning, design, implementation, testing, and maintenance of coding projects. This qualification supports progression into employment, further study, or higher-level qualifications within the digital and software development sector.	Flexible	16 wks	Fully Funded*	Online

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Health & Social Care Testimonial



Darryl
L2 Certificate in Understanding Mental Health First Aid Mental Health Advocacy in the Workplace

"After 37 years as a healthcare professional, I became increasingly aware that there is often not enough help, guidance and signposting available for people experiencing mental health challenges. This motivated me to improve my skills and deepen my knowledge of this important subject so that I could better support those around me, both in my professional role and in my personal life. The course was well structured and easy to follow, allowing me to learn effectively and absorb the information with confidence. Kelly was an amazing tutor and, although I did not need to seek support very often, it was reassuring to know that guidance was available whenever needed. The course has strengthened my understanding of mental health and enhanced my ability to provide informed support and guidance to others."

Health & Social Care

Course	Course Description	Start Date	Duration	Fee*	Delivery
Awareness of Mental Health Problems Level 2 Certificate	Mental Health Problems touch the lives of many people, whether it is yourself, a family member or a friend. This course aims to raise awareness and increase your overall knowledge on the everyday challenges of those affected by Mental Health Problems.	Flexible	12 wks	Fully Funded*	Online
Equality & Diversity Level 2 Certificate	Britain is a culturally diverse nation that respects and values the differences in people. Companies are legally required to follow a set of practices to tackle discrimination and ensure equality for their employees. If you want to learn about equality and diversity in different contexts, this course will give you a great understanding of the different issues affecting equality and diversity in society today. You will gain an insight into the wide-ranging legislation that's needed to create a workplace centred on fairness, dignity and respect.	Flexible	12 wks	Fully Funded*	Online
Principles of Dementia Care Level 2 Certificate	Learn all about approaches to dementia care, gain insight into how dementia affects the way people behave and interact, as well as how best to communicate with people who have dementia	Flexible	12 wks	Fully Funded*	Online
Principles of Dementia Care Level 3 Certificate	This course allows learners to develop in-depth knowledge and understanding of dementia and its effects. Learners will gain an understanding of the types of dementia, the importance of early diagnosis and the role of communication, interaction and inclusion in dementia care and support.	Flexible	16 wks	Fully Funded*	Online
Principles of Working with Individuals with Learning Disabilities Level 2 Certificate	This qualification is ideal for you if you're working within healthcare or social care but may also be useful if you're working in education or a housing support role. The course aims to help you develop your underpinning knowledge and understanding to support your role working with people with learning disabilities. You will explore the principles of safeguarding and positive risk taking and gain awareness of the autistic spectrum.	Flexible	12 wks	Fully Funded*	Online

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Health & Social Care

Course	Course Description	Start Date	Duration	Fee*	Delivery
Understanding Autism Level 3 Certificate	This course is designed for learners who want to increase their knowledge and understanding of the condition, and the challenges and strengths that autistic people may experience. You will learn about characteristics, diagnosis and how understanding and different theories surrounding autism have developed over time.	Flexible	16 wks	Fully Funded*	Online
Understanding Cancer Support Level 2 Certificate	As cancer treatments are improved and more people survive cancer, it's vital to understand the impact of living with cancer long-term and the best way to provide support. This short course is great for anyone working in health and social care, and it will also be useful if you care for someone living with cancer.	Flexible	12 wks	Fully Funded*	Online
Understanding Domestic Abuse Level 2 Certificate	This qualification is designed to increase learners' awareness and understanding of domestic abuse and its impact. The need for education and training across sectors to enable identification of abuse, allocation of support and referral is a recurring theme within regional domestic abuse strategies.	Flexible	12 wks	Fully Funded*	Online
Understanding Mental Health First Aid and Mental Health Advocacy in the Workplace Level 2 Certificate	In this fully online course, you'll build an understanding of mental health problems and the support available in the workplace. You will learn how to support individuals with their mental health, as well as what a mentally healthy environment is like.	Flexible	12 wks	Fully Funded*	Online
Understanding Nutrition and Health Level 2 Certificate	Whether you work in the healthcare or fitness industry and want to enhance your knowledge, or whether you just want to make some lifestyle changes yourself, our level 2 Certificate in Understanding Nutrition and Health is perfect for you. This fully online course will teach you about the role food and exercise play in maintaining health, and what the information on food labelling really means and how to use it correctly. You will also gain insight into creating a diet and exercise plan that's tailored to each individual's needs, and understand how to manage food hygiene to achieve maximum results.	Flexible	12 wks	Fully Funded*	Online
Understanding the Safe Handling of Medication in Health and Social Care Level 2 Certificate	This course is a great introduction to the different types of medicines and how to record, store and handle them appropriately.	Flexible	12 wks	Fully Funded*	Online
Understanding Safeguarding & Prevent Level 2 Certificate	The purpose of this qualification is to support anyone who is responsible for the safeguarding of people and for helping prevent radicalisation. It gives learners an understanding of recognising the signs of abuse, how to reduce the risk of radicalisation and the potential consequences of illegal online activity.	Flexible	12 wks	Fully Funded*	Online

Course	Course Description	Start Date	Duration	Fee*	Delivery
Level 2 Certificate in Understanding the Care and Management of Diabetes	This qualification provides an understanding of diabetes, including the different types of diabetes, prevention and early intervention for Type 2 diabetes, and the principles of care, treatment, and ongoing management. It is suitable for learners aged 16 and above, including those working in, or looking to enter, the health and social care sector.	Flexible	12 wks	Fully Funded*	Online
Level 3 Certificate in Understanding the Care and Management of Diabetes	Gain an in-depth understanding of diabetes, including its causes, signs and symptoms, treatment and management approaches, and potential complications. Learners will also explore the impact of diabetes on individuals and wider society, making it suitable for those working in, or aspiring to work in, the health and social care sector.	Flexible	16 wks	Fully Funded*	Online

Your course maybe Fully Funded*
See page 17 for more information

Health & Social Care Testimonial



Billie Level 2 Certificate in Counselling Skills

"I have become more confident in my communication and active listening skills, enabling me to build stronger therapeutic relationships with the people I support. I thoroughly enjoyed the course and found it both engaging and rewarding. It has strengthened my confidence and reinforced my interest in pursuing further counselling qualifications."

Health & Social Care

Course	Course Description	Start Date	Duration	Fee*	Delivery
Understanding Specific Learning Difficulties Level 2 Certificate	If you're looking to improve your understanding and awareness of learning difficulties, this is the course for you. You will learn about a range of specific learning difficulties, including ADHD, dyslexia and dyscalculia. It's great for people working in a variety of sectors, such as healthcare, social care and education.	Flexible	12 wks	Fully Funded*	Online
Understanding Mental Health Level 3 Certificate	This qualification is designed to increase learners' knowledge and understanding of mental health and mental well-being. Successful completion of the required units will allow the learner to develop in-depth knowledge and understanding of mental health. It will also support progression into relevant employment within the health and social care sector.	Flexible	16 wks	Fully Funded*	Online
Understanding Nutrition and Health Level 2 Certificate	This fully online course will teach you about the role food and exercise play in maintaining health, and what the information on food labelling really means and how to use it correctly. It also covers the different diets that children and older people need to make sure they are fit and strong, as well as what can cause eating disorders and how to manage them.	Flexible	12 wks	Fully Funded*	Online

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Teaching

Course	Course Description	Start Date	Duration	Fee*	Delivery
Education and Training Level 3	An introductory teaching qualification designed for individuals who are new to teaching, training, or facilitating learning in the further education and skills sector. It provides a solid foundation of knowledge and skills for those looking to begin a career in teaching or for practitioners who support learning in a classroom, workplace, or community setting.	Flexible	12 wks	Fully Funded*	Blended

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How to enrol

Choose from our wide range of online courses listed throughout this Guide, if you need to find out more course detail please go to www.westlancs.ac.uk/onlinecourses or contact Course Enquiries on **01695 52443 / DistanceLearningIAG@westlancs.ac.uk**

Once you have decided what to study, you can enrol online as follows:

- Enrol Online**
- To enrol for one of our online courses please take the following steps:
 - Go to **www.westlancs.ac.uk/study-areas/online-courses/**
 - Select Apply > Now
 - Apply for your chosen course
 - Once we receive your application, you will be sent a link to complete the enrolment process to your course

What will I need to enrol?

- You will also need to have knowledge of your current qualifications as well as your National Insurance number.
- If you are fee-paying student, you will require a credit or debit card to pay for your course.



What will I pay?

Courses are Fully Funded to many of our students, however the cost of your course depends on your individual circumstance and there are lots of funding opportunities available to help pay for your course. If you do have to pay, we would be happy to provide a cost in advance of any enrolment.

TUITION IS FULLY FUNDED FOR ADULT LEARNERS WHO ARE	EVIDENCE REQUIRED
Undertaking a First Full Level 2 qualification aged 19-23*	Self-certification to be signed at enrolment
Undertaking a First Full Level 3 qualification aged 19-23*	Self-certification to be signed at enrolment
Studying English or maths Basic Skills up to and including Level 2*	None
Aged 19 or over in receipt of Job Seeker's Allowance including those receiving National Insurance Credits only and Employment Support Allowance (work related activity groups)*	Current Letter authorised by the Job Centre (JSA Book not accepted). Bank statement
Aged 19 or over in receipt of UCRED, unemployed and mandated by Job Centre and earning less than £617 per month (All Work-Related Requirements Group, Work Preparation Group and Work-Focused Interview Group)*	Current Letter authorised by the Job Centre
In receipt of other State Benefits who are unemployed and wishing to return to work*	Income Support – current letter/bank statement Housing/Council Tax Benefit – letter from council or bank statement. Working Tax Credit/Pension Credits – current award notice.

TUITION MAY BE FULLY FUNDED FOR LEARNERS WHO	EVIDENCE REQUIRED
Want to be employed (or progress into more sustainable employment) and earning less than £26,800.00 annual gross salary* (Earnings thresholds may differ in devolved areas)	Proof of income eg: individual payslips (3 months), P60 Contract of employment

*Conditions apply

LEARNER TYPE	EVIDENCE REQUIRED
UK and Irish Nationals	One valid form of identification, such as a passport, UK driving licence, or birth certificate.
Non-UK and Non-Irish Nationals	A valid passport, evidence of immigration status (eVisa), and a UKVI share code to confirm their Right to Study in the UK.
Important	Enrolment cannot be completed until all required Right to Study documentation has been verified. Additional evidence may be required to assess eligibility for funding.

Questions?

If you have any questions regarding enrolment, identity verification, or Right to Study requirements, please contact the Online Learning Admissions Team on **01695 52443** or email **distancelearningiag@westlancs.ac.uk**.

Adult funding changes

Due to changes in Government funding, from 1st August 2019 learners resident in some devolved postcodes may be unable to access funding from training providers and colleges in Lancashire and may have to pay all associated course and support costs.

To check if your postcode is part of the new devolved funding legislation, please contact The NCG Online Learning Team on **01695 52443 / DistanceLearningIAG@westlancs.ac.uk** for further advice.

Payment

Course fees are payable at enrolment and we accept payment by credit or debit card.

Please note, there is a **£125** cancellation fee if a learner enrolls and fails to complete or withdraws early from the course. This is to cover administration costs.

If your course fee is being paid by a third party (e.g employer) you will be sent the appropriate documentation at enrolment.

Call **01695 52443** and ask for the NCG Online Learning Team to find out if you are eligible for assistance.

Fee refunds

Where the college has to cancel a course, the college will credit the fee and refund any fee payment to the learner. If the learner agrees to an appropriate alternative course, then the original fee payment would be credited against the new alternative course.

Advanced learner loans

Advanced Learner Loans are available for learners aged 19 and over who are studying certain Level 3 or Level 4 courses, such as Access to HE courses and Advanced or Higher Apprenticeships.

Learners will be able to apply for a loan to meet the upfront costs of their qualification, which will be paid directly to the college on their behalf. This is a great way to access courses that previously, for financial reasons, may have been out of your reach! You can apply for an Advanced Learner Loan via Learner Finance England.

West Lancashire College & NCG

West Lancashire College is proud to be part of NCG, one of the country's leading college groups. We are one of seven colleges across the country that make up NCG, meaning we're a key part of providing education and training to learners, apprentices and employers across the UK. NCG's mission is to enable social mobility and economic prosperity through exceptional education. This mission sits at the heart of West Lancashire College and every college in our group plays an important role in achieving it. Through ambitious teaching, innovative courses and outstanding learning environments, NCG and all of its colleges aim to inspire excellence, spark curiosity and make a real impact on our learners and communities. Being part of NCG enables all seven colleges to work collaboratively to achieve these goals. Separately, we each work in close partnership with employers and local industry to offer education and skills training that leads to real employment opportunities for our learners and makes strong local economic impact. Together, we share expertise, support each other to grow, help each other to innovate and accomplish real change for young people, communities and economies across the country. **www.ncgrp.co.uk**



SAFEGUARDING

NCG Online recognises its responsibilities to safeguard the welfare of all people, particularly minors and/or vulnerable adults who study with WLC by protecting them from physical, sexual and emotional harm and neglect. A copy of the policy is available on the website.

All staff at NCG Online particularly tutors, are expected to be alert to the outward signs of abuse, neglect, exploitation and changes in behaviour and take the appropriate action when necessary.

NCG Online must also abide by the Prevent strategy, published by the government in 2011 and part of the overall counter-terrorism strategy. The aim of the Prevent strategy is to reduce the threat to the UK from terrorism by stopping people from becoming terrorists or supporting terrorism – this has simply been expressed as ‘preventing people from being drawn into terrorism’. It is our role to keep you safe and all staff are trained to look for signs of radicalisation and extremist behaviour.

Extremism is a vocal or active opposition to fundamental societal values, including democracy, the rule of law, individual liberty, mutual respect and tolerance of different faiths and beliefs.

Radicalisation is a process in which individuals or groups come to adopt increasingly extreme political, social or religious ideals that reject the status quo.

Terrorism is the unofficial or unauthorised use of violence or intimidation in the pursuit of political, social or religious goals. If you are aware of any learner who is being influenced by another or you are feeling vulnerable yourself, it is important you report this to one of our Designated Safeguarding and Prevent Leads. The contact details can be found in our Safeguarding Policy

on the website or you can email distancelearningsafeguarding@ncgrp.co.uk or call us on **01695 661919**

DISCLAIMER

Every effort is made to ensure that the information contained in this booklet is correct at the time of publication. We reserve the right however, to make alterations or amendments to the details contained in this booklet. Courses will operate subject to sufficient numbers.

NCG Online

Tel: **01695 52443**

Email: distancelearningsafeguarding@ncgrp.co.uk

www.ncgrp.co.uk



**disability
confident**