



Procedures to verify the identity of all candidates

West Lancashire College does not accept external candidates.

All learners should have their college pass with them and should present this to the invigilator on entering the exam room/hall.

If the learner does not have their college pass, photographic ID such as a passport or driving license is sufficient.

If no photographic ID is available, a tutor or member of staff can identify the learner. Alternatively the learner can go to reception and ask to have their photo ID printed out and a member of staff can sign it. This can then be presented to the invigilator