

17 September 2021

Dear Student

New Campus Entry System

I am writing to let you know that our new campus entry system, which has been installed at the main entrance to college, will go live on **Monday 20 September 2021**.

You will no longer be able to enter college without your Student ID badge which you will need to swipe to enter the building.

If you do not yet have a Student ID badge, please report to Learner Services on arrival. Or, if you are having access issues to certain areas in college when using your current ID badge please inform your Tutor.

If you have misplaced your ID badge and require a new one, there is a £3 charge for a replacement which will need to be paid via debit card, please call into Learner Services and they will arrange this for you.

We have invested in the new entry system to ensure the safety of all of our students, staff and visitors, so please assist us by wearing your badge each time you are in college.

If you have any questions in the meantime, please contact me on 01695 52550/[email](#) or Learner Services on 01695 52300/[email](#)

Thank you for your support.

Best wishes

Pam Griffiths
Head of Estates & Facilities