

Steps to Start your Apprenticeship



STEP

1



CHOOSE

We offer a range of different Apprenticeship Programme, look out for the Apprenticeship symbol in subject area in this prospectus to identify all our Apprenticeship opportunities.

STEP

2



APPLY

Complete an application form either via our website or by contacting Admissions on 01695 52383 to register your interest for an Apprenticeships Programme at West Lancashire College.

STEP

3



EMPLOYED

You have a job with an employer



UNEMPLOYED

Find a Job. All of our current apprenticeship vacancies are available and can be applied for at www.apprenticeships.org.uk or at www.westlancs.ac.uk

STEP

4



EMPLOYED

Our Apprenticeship Team will work with you and your employer to organise your training.



UNEMPLOYED

Our Apprenticeship Team will work with you to secure an employer. Help is available with Job Search, Career Coach and Interview Techniques and CV Writing.

STEP

5



BEGIN

You have secured your employment and now your training will start. An assessor specialising in your chosen area will meet with you at your workplace every four to five weeks for training and to support you to work towards your qualifications. They will set you assignments, complete observations and guide you towards achieving your Apprenticeship.

STEP

6



FINISH

After you complete your training? A high number of Apprentices will continue working with their employer as a permanent member of staff.



LET'S TALK

Call Vicky on [01695 52490](tel:0169552490) to find out more.